

AUDREY VICTORIA

ILLUSTRATIONS & PHOTOGRAPHY

Terms and Conditions 2017 Photography

Delivery

Audrey Victoria makes a selection of your prettiest photos of the photoshoot and edits this selection. You will receive these high resolution and edited photos within 15 days through WeTransfer. I will not send the unedited raw versions. In compliance, extra reorders can be made if both parties agree and photos are available.

Payment and costs of photoshoots in the Netherlands

After signing the quotation, you'll receive the invoice and the booking will be made for the given date. The full payment has to be transferred at least 2 days prior to the photoshoot. Don't forget to mention the quotation number in your payment.

Payment and costs of photoshoots abroad (outside the Netherlands)

After signing the quotation, you'll receive the invoice. To cover travel expenses that have been fulfilled ahead of the photoshoot, it's mandatory to make a downpayment of 50%, at least two months before the photoshoot date. You'll receive an invoice for the remaining payment and this has to be fulfilled at least two weeks before the photoshoot. Don't forget to mention the quotation number in your payment.

Portrait right

All pictures are protected by portrait right. Therefore, I'm not permitted to use and distribute your images without your permission. After signing the quotation/estimate, you give me the right to use your images for placement on my website and social media. In addition, you allow me to use this material as promotion for Audrey Victoria.

Copyright

All pictures are protected by copyright. Without my written permission, it is not allowed to use or distribute these images. It's not allowed to distribute these photos without my written permission to any commercial party or commercial goals. The high res photos are for personal use. After complete payment has been fulfilled, you will receive my permission to use the photos on non-commercial websites and non commercial print.

Cancellation in the Netherlands

If cancellation takes place after signing the quotation, no refunds will be given. The costs agreed on the quotation will be charged.

Cancellation abroad

When cancellation occurs two months or longer before the photoshoot date there will be no charge. Although, when travel expenses have already been made, these will be fully charged.

Cancellation 45 days before the photoshoot: 60% will be charged

Cancellation 30 days before the photoshoot: 75% will be charged

Cancellation shorter than 30 days before the photoshoot: 100% will be charged

Liability

In case of bad weather, we will set a new date for the photoshoot. If this is impossible (photoshoot abroad) we can find a nice and light location somewhere indoors. In terms of dependency of travel, I cannot be held responsible for any ways of flight/travel delays, flight cancellations etcetera.

Refund

I will not refund in any way, or accept the refusal to pay charges for any technically acceptable photograph. No exceptions can be made and I cannot be held responsible for individual tastes.

Distribution & promotion

I always add the project to my portfolio on www.audreyvictoria.com and through my social media channels - (always after the event) if you prefer not to appear on (one of) these channels, please let me know via e-mail: mail@audreyvictoria.com

www.audreyvictoria.com

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Graphic design, illustrations, calligraphy and handlettering (1/2)

Every design is custom made with your personal touch. I create tailored designs that express the personality of my clients, whether it's through an illustration, calligraphy or graphic design.

Timing

It's important to contact me in time so we have enough time to create your design to its full potential. If there are orders with rush (deadline within one workweek), extra costs will be charged (a €75).

The process:

Every custom made design starts with blank paper, where we can discuss your wishes from scratch and I can tell you about all the possibilities. Therefore, your ideas are very welcome during the process!

In this process, I'm not responsible for printing, all the design costs are excluding print- and paper-services. However: I am able to give you proper advice about paper and printing services.

1. Meet-up

You are welcome at my home office in Eindhoven, but we can also discuss the possibilities through e-mail.

2. Quote + plan

After collecting your wishes and creating an outline for the project; I will send this plan and the quote to you, so you can review the costs and outline of the project.

3. Accept?

When you accept this quote (via e-mail), it includes giving a pre-payment of 50% of the quote. Cause only when I receive the payment, the project will start. The 50% payment will be stated clearly in the quote.

4. First sketches

Depending on the number of *test* designs we agreed on, you'll receive the amount of designs through e-mail

5. Take your pick

You can mix and match between designs. Only one design will be the main one for further development.

6. Feedback

Time for feedback! Depending on how many feedback rounds we agreed on, this is the time to give your feedback so I can adjust the designs to your wishes - where possible.

7. Final work

After the rounds of feedback, I finalize the design and send it to you through e-mail or WeTransfer. This is your opportunity for a final check (for example; in text)

8. Yes?

After the final check, I'll make sure you get the finalized document and if needed; I'll make it ready to print. You are free to find a printing company of choice. **It's advisable to work with test prints from the printing company! Just so you're sure that they can handle this kind of design and the colors and shapes come out perfectly!**

9. Remaining payment

After finalizing our project, I'll send you the invoice for the remaining payment. This has sum has to be transferred within two weeks after receiving the invoice from me.

Distribution & promotion

I always add the project to my portfolio on www.audreyvictoria.com and through my social media channels - (always after the event) if you prefer not to appear (on one of) of these channels, please let me know. Lastly, I love to receive a print of your card to add to my personal portfolio collection (if possible). Also; I'd appreciate it if you'll let me know how these designs are picked up by the public!

Responsibility

The client is always responsible for the content of a project. Therefore I am not liable for any consequences. The client has the final check.

When the designs are made on print (calligraphy for example) and you're not in the opportunity to pick these up at my home office; I will send these via PostNL. The extra costs (like track and trace or insured sending) are for your account. After I delivered the package to PostNL, the responsibility is in their hands and no longer in mine. Therefore I'm not responsible for missing mail. Registered mailing is advisable at this point.

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Graphic design, illustrations, calligraphy and handlettering (2/2)

Production price

The hourly rate of 60 euros is always excluding VAT (BTW).

Copyright for 'graphic design, illustrations, calligraphy and handlettering' here after: 'design'

The copyright stays with the designer (in this case, me). The client is not entitled to use this *design* for other purposes without my written permission.

Use of licences for illustrations

Besides the production price, there is also a price for licensing. This percentage will be visible on the quote that I will send you before settling the assignment. This license will tell you *where* you can use this illustration, in *what* territory (country, region), for *what period of time* and *how* this can be used. These three subjects of exclusivity will determine the costs of the license.

www.audreyvictoria.com